

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: January 15, 2020***

***Call To Order* 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Vice Chair Larson .***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. On January 8, 2019 proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

***Pledge of Allegiance* Called for by Vice Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u><i>Roll Call</i></u></b>	<b><i>Comm. Carpiello</i></b>	<b><i>Resigned</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hudec</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

***Minutes* Previous Month's Submitted electronically to members**

***Motion to accept as presented Hudec***

***Seconded Holtz***

***All in favor***

***Treasurers Report: Submitted by Hudec***

***Motion to accept Holtz***

***Second by Mallon***

***All in favor***

**Emergency Services Reports**

***Bradley Gardens Rescue Squad Chief Jeff Taylor***

***Country Hills Fire Department Chief Larry Bautista  
Copy to file***

***Green Knoll Fire Department Deputy Chief Robert Resker  
Copy to file***

***North Branch Fire Department Chief Dan Russoniello  
Copy to file***

**Old Business:**

***Resolution 2020-1, resolution to amend the 2020 budget was read, aloud by  
Commissioner Mallon.***

***Commissioner Mallon - Aye  
Commissioner Larson - Aye  
Commissioner Holtz - Aye  
Commissioner Hudec - Aye***

***Resolution 2020-2, resolution to adopt the ammended budget resolution.***

***Commissioner Mallon - Aye  
Commissioner Larson - Aye  
Commissioner Holtz - Aye  
Commissioner Hudec – Aye***

***As per Commissioner Holtz, the County Board of elections charged the fire  
district \$4,074.04 for the special election.***

***Commissioner Holtz stated the election date will be Saturday, February 15, 2020  
from 2pm-9pm. The chair will follow up with GKFD to ensure the meetings  
dates are open to hold commissioner meeting dates.***

*Commissioner Larson stated that the finance board is requesting demographics and other information about Bridgewater Fire district 3.*

*Commissioner Larson is requesting for LOSAP eligibility reports. The commission board will not be raising LOSAP the \$5 this year as it is only half a percentage point.*

*Commissioner Larson stated that if someone is a line officer executive or operational line, becomes a commissioner they will have to resign from their current positions.*

**New Business:**

*Commissioner Holtz stated that he will look into getting a retirement gift for outgoing commissioners.*

**Open To Public:**

*Ex-Chief Doug Rue questioned if the purchase for 2021 for country hills' replacement engine does not have to be voted upon in a special election. This was confirmed. He asked if there is anything else that the board needs from the commissioner board at this time. Commissioner Larson stated that he does not believe that there is anything needed from them at this time.*

*Commissioner Taylor asked commissioner Holtz if any of the money from RWJ for training has been used yet.*

**Closed to Public**

*By Vice Chairman Larson*

**Motion to Adjourn**

*Motion By: Hudec*

*Second By: Mallon*

*Meeting Adjourned: 7:39 pm*

*Minutes Submitted By: Comm. Mallon*

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: February 19, 2020***

***Call To Order* 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Vice Chair Larson .***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. Proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

***Pledge of Allegiance* Called for by Vice Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u><i>Roll Call</i></u></b>	<b><i>Comm. Carpiello</i></b>	<b><i>Resigned</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hudec</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

***Minutes* Previous Month's Submitted electronically to members**

***Motion to accept as presented Holtz***

***Seconded Hudec***

***All in favor***

***Treasurers Report:* Submitted by Hudec**

***Motion to accept Mallon***

***Second by Holtz***

***All in favor***

## **Emergency Services Reports**

***Bradley Gardens Rescue Squad      Chief Jeff Taylor***

***Country Hills Fire Department      Chief Pat Doherty  
Copy to file***

***Green Knoll Fire Department      Chief Kevin Driscoll  
Copy to file***

***North Branch Fire Department      Chief Ed Chabak  
Copy to file***

## **Old Business:**

***Commissioner Larson is requesting for LOSAP eligibility reports. The commission board will not be raising LOSAP the \$5 this year as it is only half a percentage point.***

## **New Business:**

***Motion by Commissioner Holtz to purchase 40 bottles. 20 for GKFD, 10 for CHFD, and 10 for NBVFC.***

***Second by Commissioner Hudec***

***All in favor***

***Chief Driscoll will handle the purchasing of the bottles***

***Motion by Commissioner Mallon to pay to fix the pump on engine 49-8 by Commissioner Mallon.***

***Seconded by Commissioner Holtz.***

***All in favor***

***Commissioner Holtz stated that he will look into getting a retirement gift for outgoing commissioners.***

***Election results***

***Candidates:***

*Bell 132  
Colantoni 95  
Hobbs 290  
Milton 126  
Avin 142  
Stempien 131  
Becker 1  
Laughlin 1  
Sullivan 103*

*Budget:  
Yes 334  
No 238*

*Scott Hobbs and Teresa Avin won the vote.*

*As per commissioner Holtz, Mr. Bell wrote a letter to the board to recount the votes. The commission will begin to investigate this matter and ensure there are no duplicate votes. Any duplicate votes found will be turned over to the prosecutor's office.*

*Also as per commissioner Holtz, the way the county is financing the election is another problem. The election is costly, we are paying for the ballots to be printed, scanned, and the election board staff to be there for the entire duration of the election. The county board also would not release the results for 48 hours.*

*Commissioner Larson brought up LOSAP funding. Commissioner Larson stated that we are still waiting for some members to get their paperwork in. The number of eligible members dropped from 59 to 50 this year. Nearly a 15% drop over a year span. As per commissioner Larson, the LOSAP will be funded next month so all members need to get their paperwork in to be able to get in the LOSAP system.*

*Commissioner Larson also has a list of members who have some money towards their account, but have been inactive for a number of years. Commissioner Larson will send the list to the Chiefs to make sure that these members can get vested.*

**Open To Public:**

*Mr. David Stempien Stated that any type of method of checking the votes can not be done at this time under the title of 19. Any ballots that we discard or validate names on the ballots to authenticate the validation has to be under the supervision of the judge.*

*Ex-Chief Vitale, asked why no commissioners were at the vote sticking around for the day to answer questions?*

*Commissioner Holtz stated that commissioners are not allowed to be here to answer questions about candidates or the options on the ballot. Commissioner Holtz stated that the elections are posted as well as the meeting dates. Anyone with questions can come to the meetings to ask questions.*

*Ex-Chief Vitale asked if Commissioner Larson had a list of members who are not vested in LOSAP.*

*Commissioner Larson confirmed that he does have a list of those members who are not vested and has distributed it to the chiefs.*

*Mr. Stempien asked how the votes are being secured.*

*Commissioner Holtz stated that he has the votes with him, and they will go back under lock and key after the meeting.*

*Commissioner Holtz asked Ms. Avin why she decided to run for the fire commission at the last moment with a write in campaign.*

*Ms. Avin lived in Bridgewater for 27 years. She thought that the seat would be a good way to get involved in the community to help out the community. She has the most upmost respect for all firefighters and their safety. Ms. Avin wants to protect our budget and our firefighter's safety. Ms. Avin wanted to be able to tell people what the money goes to in our fire district. Ms. Avin thought that having an independent person on the fire district would be able to show that the fire district is run fairly.*

*Mr. Carpiniello stated that Commissioner Holtz is an outsider that is here to help us.*

**Closed to Public**

*By Vice Chairman Larson*

**Motion to Adjourn**

*Meeting Adjourned: 8:09 pm*

*Minutes Submitted By: Comm. Mallon*

*Motion By: Hudec*

*Second By: Mallon*



***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: March 18, 2020***

***PLEASE NOTE THIS MEETING WAS CANCELLED DUE TO COVID-19***

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: April 15, 2020***

**Call To Order 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. Proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

**Pledge of Allegiance Called for by Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u>Roll Call</u></b>	<b><i>Comm. Avin</i></b>	<b><i>Present</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

**Minutes Previous Month's Submitted electronically to members**

***Motion to accept as presented Holtz***

***Seconded Hobbs***

***All in favor***

**Treasurers Report: Submitted by Holtz**

***Motion to accept Mallon***

***Second by Holtz***

***All in favor***

***Commissioner Holtz thanked both Ex-Commissioner Hudec and Mrs. Cook for their help over the past few years.***

*Commissioner Holtz verified with Ex-Commissioner Hudec about the location to drop off purchase orders.*

*Ex-Commissioner Hudec said that everything was accepted from the state regarding out audit.*

### **Emergency Services Reports**

*Bradley Gardens Rescue Squad      Chief Jeff Taylor*

*Country Hills Fire Department      Chief Pat Doherty  
Copy to file*

*Green Knoll Fire Department      Chief Kevin Driscoll  
Copy to file*

*North Branch Fire Department      Chief Ed Chabak  
Copy to file*

### **Old Business:**

*Commissioner Larson brough up the purchasing of the SCBA bottles. Due to the cost of the purchase, we have the option to be able to purchase using a qpaAfter speaking with Mr. Braslow, if we use the services of a QPA we can complete the purchase with two bids and in a reasonably timely fashion. Mr. Braslow and Bridgewater both have a QPA that we can use.*

*Commissioner Avin stated she will look into being able to use Bridgewater's QPA.*

*Chief Russoniello has a quote for \$37239 from firefighter I  
For 20 green knoll, 10 for North Branch, and 10 for Country Hills*

*Chief Driscoll has a quote for \$39935.90  
11 30 minute for 24, 10 45 minute for 49, and 20 45 minutes for 34.*

*Commissioner Avin asked if the fire departments are all seeing expiring bottles. The chiefs all responded stating that they expire on a rotational basis, but are*

*trying to be able purchase new bottles to ensure there is not one large purchase at once.*

**New Business:**

*Commissioner Larson swore in both Commissioner Avin and Hobbs.*

**Reorganization of the Board**

*Chairman: Larson*

*Motion: Holtz*

*Seconded: Mallon*

*All in favor*

*Vice Chairman: Avin*

*Motion: Holtz*

*Seconded: Mallon*

*All in favor*

*Treasurer: Holtz*

*Motion: Mallon*

*Seconded: Hobbs*

*All in favor*

*Secretary: Mallon*

*Motion: Holtz*

*Seconded: Mallon*

*All in favor*

*Commissioner Hobbs volunteered to take over insurance of Fire District 3 vehicles.*

*Commissioner Larson stated that he will continue to work on LOSAP.*

*Commissioner Larson stated that we need to find a new Bookkeeper.*

*Commissioner Holtz spoke with someone regarding the position. This person is currently interested. Commissioner Holtz is asking for approval to hire a bookkeeper due to the large amounts of money that the board moves around. He suggests that it is a difficult job to do, and requires the help of a professional who has a background in finance. Commissioner Holtz made a request to hire a professional bookkeeper for around 10 hours a week to help manage our finances.*

***Resolution #2020-1 (Authorizing Award of Contract Relative to Purchase of Firetruck)***

***Mallon: Yes***

***Larson: Yes***

***Hobbs: Yes***

***Avin: Yes***

***Holtz: Yes***

***Resolution #2020-2 (Authorizing Award of Contract Relative to Financing Bid)***

***Mallon: Yes***

***Larson: Yes***

***Hobbs: Yes***

***Avin: Yes***

***Holtz: Yes***

***Resolution #2020-3 (Authorizing Appointment of Accountant)***

***Mallon: Yes***

***Larson: Yes***

***Hobbs: Yes***

***Avin: Yes***

***Holtz: Yes***

***Resolution #2020-4 (Resolution Authorizing the Award of a Non Fair and Open Contract for Accounting Services)***

***Mallon: Yes***

***Larson: Yes***

***Hobbs: Yes***

***Avin: Yes***

***Holtz: Yes***

***Resolution #2020-5 (Authorizing Approval and Payment of Claims)***

***Mallon: Yes***

***Larson: Yes***

***Hobbs: Yes***

***Avin: Yes***

***Holtz: Yes***

***Resolution #2020-6 (Designation of Official Newspapers for the 2020-2021 Year)***

***Mallon: Yes***

*Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-7 (Authorizing Regular Meeting Schedule for the 2020-2021 Year)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-8 (Adoption of Cash Management Plan)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-9 (Resolution Authorizing the Award of a Non Fair and Open Contract For Auditing Services)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-10 (Authorizing Appointment of Auditor for the 2020-2021 Year)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-11 (Resolution Authorizing Award of a Non Fair and Open Contract for Legal Services)*

*Mallon: Yes  
Larson: Yes*

*Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-12 (Authorizing Appointment of Attorney)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Resolution #2020-13 (Designation Surety Bonding for Commissioners)*

*Mallon: Yes  
Larson: Yes  
Hobbs: Yes  
Avin: Yes  
Holtz: Yes*

*Commissioner Larson stated that the Purchase order was sent out. Seagrave is finalizing the fine details and will begin constructing the truck shortly. The interest rate did drop about 10%, so that saves the board a few couple thousand dollars a year over 10 years.*

*Commissioner Larson sent in the LOSAP paperwork, we are looking at around \$54,000*

*Motion to fund LOSAP by Mallon*

*Seconded: Holtz*

*All in favor*

*Commissioner Larson stated we need to keep the ball rolling for Country Hill's replacement of Squad 24. Commissioner Larson recommended that we hold a special meeting that requires a notice of 10 days to the public. If that vote passes for Squad 24, the new engine can be purchased.*

*Commissioner Holtz recommended we start the process of replacing Squad 24 in a month once COVID-19 settles and the first engine starts to get resolved.*

*Commissioner Larson recommended that we have a conference meeting with all the commissioners and the lawyer regarding to reiterate what is expected of the commissioners and how to fulfill our duties to the best of our abilities.*

*Motion to meet with Mr. Braslow*

*Motion by Mallon*

*Seconded by Avin*

*All in favor*

*Commissioner Larson stated that he was contacted by Dorothy Driscoll who offered her services and expertise in Public Relations to help spread the work to the public as to what we do and why we do it.*

*Ms. Driscoll stated that she has been in the business for a few years. She knows that many people are unaware of what the fire departments, rescue squad, fire commissioners and board do. She would like to create an annual press release to the local papers stating the number of volunteers, calls, man hours, etc. She also stated that we can try to spread this press release electronically too. Ms. Driscoll stated that spreading the word could help gain more support for the volunteers and the fire district. If the press release is taken positively, we can make it more frequent such as quarterly or semi-annually.*

*All commissioners stated that it sounded like a good idea. Commissioner Mallon stated that he will help Ms. Driscoll with the public relations.*

*Commissioner Holtz stated 2 Green Knoll firefighters moved the commission office from one building to another.*

*Motion to pay the two firefighters \$75 each by Holtz.*

*Seconded: Hobbs*

*All in favor.*

*Mr. Rue stated there was a power failure at the tower. The backup system was fixed quickly. There was no downtime for our radio.*

**Open To Public:**

*Mr. Carpiniello asked about the finance board meeting. Commissioner Larson stated Mr. Braslow was able to get the paperwork approved through approval by action.*



**Closed to Public**  
***By Vice Chairman Larson***

**Motion to Adjourn**

***Motion By: Holtz***  
***Second By: Mallon***

***Meeting Adjourned: 8:17 pm***  
***Minutes Submitted By: Comm. Mallon***

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: May 20, 2020***

***Call To Order* 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .***

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***Pledge of Allegiance* Called for by Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u><i>Roll Call</i></u></b>	<b><i>Comm. Avin</i></b>	<b><i>Present</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

***Minutes* Both of the Previous Month's Submitted electronically to members**

***Motion to accept as presented Holtz***

***Seconded Hobbs***

***All in favor***

***Treasurers Report: Submitted by Holtz***

***Motion to accept Mallon***

***Second by Avin***

***All in favor***

***Emergency Services Reports***

*Bradley Gardens Rescue Squad Chief Jeff Taylor*

*Country Hills Fire Department Chief Pat Doherty  
Copy to file*

*Green Knoll Fire Department Chief Kevin Driscoll  
Copy to file*

*North Branch Fire Department Chief Ed Chabak  
Copy to file*

**Old Business:**

*Commissioner Holtz stated a check for \$54,000 for LOSAP will be going out to put in everyone's account.*

*Commissioner Avin stated that she received information regarding what the QPA will offer for the rest of the year. The township was gracious enough to offer the QPA for free for the rest of the year. Commissioner Larson recommended we send it to the attorney to review.*

*Motion to send it to Mr. Braslow*

*Motion by Holtz*

*Seconded by Mallon*

*All in favor.*

*Commissioner Holtz presented two plaques for retired commissioner Hudec and Carpiniello. Commissioner Holtz thanked the commissioners for all their work and time that they put into being commissioners.*

*Commissioner Holtz brought up the fact that Mr. Braslow recommends a separate email for the commissioners in order to ensure the privacy of the commissioners. Commissioner Holtz recommending that all commissioners and chiefs set up a "commissioner email address", in order to ensure the requirements.*

*Commissioner Larson stated that the board is still battling with Seagrave regarding the contract. According to Mr. Braslow this is one of the first times that he is experienced a hold up like this with a fire apparatus manufacturer.*

*Commissioner Larson also stated that we discuss our options in the previous meeting on how to best order Squad 24. We believe the best method would be to hold the in-person vote during a meeting time.*

*Commissioner Holtz also requested all of the chief's contact information to ensure all the information is up to date so it is on file.*

*Chief Russoniello stated that he was informed that the Karl McAleer is no longer the fire official/fire marshal. There is now only fire official in town who the chief believes is only part-time. The chief stated the importance of having the fire officials working. The chief asked if the commissioners would be interested in looking into this matter.*

*Commissioner Hobbs stated that he has heard that the township is experiencing several layoffs due to COVID-19.*

*Former Commissioner Hudec also stated the importance of the fire officials. He stated that purchases such as the SCBA bottles would not have been possible if it were not for the hard work of the fire officials.*

*Commissioner Holtz stated that he would be willing to reach out to Mr. Genova regarding this matter. Commissioner Larson stated that not having a fire official is a public safety issue.*

*Commissioner Larson stated it may be valuable to check what the townships plan is to fill this void as eventually businesses will begin to open.*

*Both Commissioner Holtz and Commissioner Avin will put in a phone call to Mr. Genova to request information on the matter.*

*Commissioner Larson stated that Mrs. Driscoll did send out a draft regarding the press release of Fire District 3. Mrs. Driscoll is requesting the number of manhours for the fire departments. She believes that having man hours will help citizens to better understand the commitment our volunteers make.*

### **New Business:** .

*Commissioner Holtz stated that it may be beneficial to order custom masks with the District 3 logo on them to distribute to the members. These masks are*

*beneficial to help ensure the protection of all of our members. Commissioner Holtz stated that the masks cost about \$5 each and he would like to order about 200 of them.*

*Commissioner Holtz made a motion not to exceed \$1500 for the first order of masks.*

*Seconded by Commissioner Hobbs  
All in favor*

*Commissioner Holtz stated that there is a specialized team such as the Apollo team to help first responders deal with traumatic incidents. Commissioner Holtz spoke about the positive effect of this team. Chief Russoniello stated that he did check in with all affected members to ensure they are doing alright.*

*Commissioner Larson reached out to the commissioners asking if anyone would be willing to be a notary for the district. Commissioner Hobbs stated that he is a notary and would be willing to help out with this matter. Commissioner Hobbs stated that he would look in to getting a raised seal.*

**Open To Public:**

*Mr. Rue spoke about the passing of former commissioner Jones and his unfortunate passing.*

**Closed to Public**

*By Chairman Larson*

**Motion to Adjourn**

*Motion By: Hobbs*

*Second By: Holtz*

*Meeting Adjourned: 8:02 pm*

*Minutes Submitted By: Comm. Mallon*

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: June 17, 2020***

***Call To Order* 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Vice Chair Avin .***

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***Pledge of Allegiance* Called for by Vice Chair Avin**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u><i>Roll Call</i></u></b>	<b><i>Comm. Avin</i></b>	<b><i>Present</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Absent</i></b>

***Minutes* Previous Month's Submitted electronically to members**

***Motion to accept as presented Hobbs***

***Seconded Hobbs***

***All in favor***

***Treasurers Report: Submitted by Holtz***

***Motion to accept Hobbs***

***Second by Holtz***

***All in favor***

***Emergency Services Reports***

*Bradley Gardens Rescue Squad Chief Jeff Taylor*

*Country Hills Fire Department Chief Larry Bautista  
Copy to file*

*Green Knoll Fire Department Chief Kevin Driscoll  
Copy to file*

*North Branch Fire Department Chief Dan Russoniello  
Copy to file*

### **Old Business**

*The masks for District 3 personnel were ordered and will be distributed to the departments.*

### **New Business:**

*Concerns over the lack of Bridgewater township having fire officials was touched upon. District 3 chiefs want to ensure their personnel are safe and want to ensure a speedy response when a fire official is needed.*

*The commissioners will look deeper into the COVID fund recovery. Commissioners will check if the district needs to apply for COVID reimbursement or if the departments will need to apply themselves.*

### **Open To Public:**

*No one chose to speak*

### **Closed to Public**

*By Chairman Larson*

### **Motion to Adjourn**

*Motion By: Holtz  
Second By: Hobbs*

*Meeting Adjourned: 7:34 pm  
Minutes Submitted By: Comm. Hobbs*

***Bridgewater Fire District # 3  
Commissioners Meeting***

***Monthly Minutes***

***Date: July 15, 2020***

***Call To Order* 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Vice Chair Avin .***

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***Pledge of Allegiance* Called for by Vice Chair Avin**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u><i>Roll Call</i></u></b>	<b><i>Comm. Avin</i></b>	<b><i>Present</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Absent</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

***Minutes* Previous Month's Submitted electronically to members**

***Motion to accept as presented Hobbs***

***Seconded Hobbs***

***All in favor***

***Treasurers Report: Submitted by Holtz***

***Motion to accept Hobbs***

***Second by Mallon***

***All in favor***

***Emergency Services Reports***



*Bradley Gardens Rescue Squad      Chief Jeff Taylor*

*Country Hills Fire Department      Chief Pat Doherty  
Copy to file*

*Green Knoll Fire Department      Chief Kevin Driscoll  
Copy to file*

*North Branch Fire Department      Chief Ed Chabak  
Copy to file*

**Old Business:**

*Fire Official concerns were quickly touched upon.*

*Commissioner Avin spoke with Kevin on the COVID fund recovery. Commissioner Avin said that each fire company needs to apply separately for any funding that they need for COVID reimbursement. Commissioner Avin will distribute the procedures to the chiefs on how to apply for it. Commissioner Avin stated that it is imperative that all chiefs have their receipts and documentation in order.*

**New Business:**

*Steve Schiebler from CHFD was told that all the money vested in his account was vested in his account and was not taken from him. Mr. Schiebler wanted to confirm that all of his money is still in his account and not taken from him.*

*Commissioner Larson sent over the LOSAP information over to Commissioner Hobbs. Commissioner Hobbs sent over the information to Lincoln Financial.*

*Commissioner Holtz stated that all three of the district fire departments have suspended all of the birthday parades that they have been conducting throughout the COVID crisis.*

**Open To Public:**

*No one chose to speak*

**Closed to Public**  
***By Vice Chairman Larson***

**Motion to Adjourn**

***Motion By: Holtz***  
***Second By: Mallon***

***Meeting Adjourned: 7:44 pm***  
***Minutes Submitted By: Comm. Mallon***

***Bridgewater Fire District # 3***

***Commissioners Meeting***

***Monthly Minutes***

***Date: August 19, 2020***

***Call To Order 7:00 PM by Comm Larson***

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Comm Larson***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. Proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

***Pledge of Allegiance Called for by Comm Larson***

***Roll Call: Comm Avin- present***

***Comm Hobbs- present***

***Comm Holtz- present***

***Comm Larson- present***

***Comm Mallon- absent***

***Minutes from July mtg:***

***Motion to Accept by Comm Avin***

***Seconded by Comm Holtz***

***All in favor***

***Treasurers Report: Submitted by Holtz***

***Motion to accept Comm Hobbs***

***Second by Comm Holtz***

***All in favor***

**Emergency Services Reports:**

***Bradley Gardens R.S- Chief Taylor***

***Country Hills FD- Chief Bautista (copy to file)***

***Green Knoll FD- Chief Driscoll (copy to file)***

***North Branch Fire- Dan Russoniello (copy to file)***

**Committee Reports:**

***Truck Committee- Review of meeting by Comm Holtz.***

***Final figures for truck coming soon.***

***Special meeting on 9/16/20 from 6-9 at Country Hills Fire.***

***Motion for hard cap not to exceed 700K. Motion by Comm Holtz,***

***2<sup>nd</sup> by Comm Hobbs. Motion passed 4-0***

**Old Business**

***Comm Larson: Covid Update***

***QPA: Resolution reintroduced as presented by the Township. Vote passed 4-0***

**New Business:**

***No new busines***

**Special Closed Executive Session:**

***Discussion on Green Knoll Response to Branchburg. Comm Holtz to meet with North Branch Chief.***

**Next Meeting: 9/16/20 at Country Hills Fire**

**Meeting Adjourned**

***motion by Comm Holtz 2<sup>nd</sup> by Comm Hobbs***

***Meeting ended 7:55pm***

***Submitted by Comm Hobbs***

**Bridgewater Fire District # 3  
Commissioners Meeting**

**Monthly Minutes**

**Date: September 16th, 2020**

**Call To Order 7:00 PM**

**OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .**

**Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. Proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.**

**Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.**

**Pledge of Allegiance Called for by Chair Larson**

**Moment of Silence for Fallen Brothers and Sisters**

<b><u>Roll Call</u></b>	<b>Comm. Avin</b>	<b>Absent</b>
	<b>Comm Holtz</b>	<b>Present</b>
	<b>Comm. Larson</b>	<b>Present</b>
	<b>Comm Hobbs</b>	<b>Present</b>
	<b>Comm. Mallon</b>	<b>Present</b>

**Minutes Both of the Previous Month's Submitted electronically to members**

**Motion to accept as presented Holtz**

**Seconded Hobbs**

**All in favor**

**Treasurers Report: Submitted by Holtz**

**Motion to accept Mallon**

**Second by Hobbs**

**All in favor**

## **Emergency Services Reports**

**Bradley Gardens Rescue Squad      Chief Jeff Taylor**

**38 calls total**

**15 in District 3**

**Everything is running fine, some routine maintenances, but everything is running well.**

**Country Hills Fire Department      Chief Pat Doherty**

**Copy to file**

**30 calls**

**7 district 3**

**Squad 24 is running well at the moment. Commissioner Larson stated that there was some concern with COVID-19 and meeting LOSAP. Commissioner Larson stated he looked into some solutions into this matter. Chief Russoniello stated that everyone in North Branch who makes the effort is currently not having an issue meeting their LOSAP. Chief 34 stated he just received his LOSAP report and has not yet gotten a chance to review it. Chief 24 stated that Chief Rue just finished calculating their LOSAP, he stated that after the first 8 months, the same group of people who received LOSAP will still receive it this year, or are very close to receiving it this year.**

**Green Knoll Fire Department      Chief Kevin Driscoll**

**Copy to file**

**63 calls for the month**

**341 for the year**

**217 man hours, 697 to date**

**Chiefs all got together to discuss the new company for NIFRS, they are looking to have a meeting next week to discuss this topic more and get a number for the board. The tanker had some repairs made a couple weeks back. Chief 34 will add the invoice to the monthly report. Chief 34 is unsure if the check was given to the fire company from the insurance company. Chief 34 stated that he got the ballpark quote last month and placed it in his report. Commissioner Larson stated that replacing all airpacs does not fix the NFPA compliance issue with all companies. If we decide to go this route we will have to have a special meeting to make this purchase.**

**North Branch Fire Department      Chief Dan Russoniello**

*Copy to file*

*65 calls*

*45 in District 3*

*Chief proposed an item list last month. Chief stated that these items can be purchased next year. He said he will work on getting us those numbers. Chief Russoniello stated that 49-8 is currently leaking, but is still working.*

**Old Business:**

*All chiefs reported that there are no current COVID-19 issues occurring in any of the departments.*

*Commissioner Holtz stated that for the special meeting, the ballot has been received and will go into print shortly. The ballot does state that we are looking to replace a 20 year old piece of apparatus. One poll worker will be at the fire house at 5:45. He stated we will open the meeting up for discussion and close the discussion to allow for voting. Commissioner Hobbs stated that notices are up at Villa Plaza at route 28, Dominic's at the circle, CVS on 202, the library, and town hall.*

*Commissioner Avin stated that she spoke with FEMA regarding COVID-19 reimbursement. All fire companies need to fill out their own application. They will need to go online to fill out the application. All departments will need their EIN & DUNS numbers.*

*Commissioner Holtz stated last month the board ended the meeting by asking North Branch to take Green Knoll off of their automatic aid plan for initial dispatch calls into Branchburg. Commissioner Holtz stated that he thanks all the chiefs for their understanding.*

*Commissioner Holtz stated that we currently have two audits going on right now. One with last year's finances for 2019. The second audit is regarding insurance, the board will be working alongside with chief 34 to submit what we are insuring.*

*Commissioner Avin stated that she would be happy to work with Commissioner Mallon along with Mrs. Driscoll to help get information about the fire district out to the public.*

### **New Business:**

*As per Commissioner Larson on Wednesday the 23<sup>rd</sup> there will be a public meeting to vote on the purchasing of a new piece of fire apparatus.*

*Commissioner Holtz stated that everyone will be following social distancing measures as well as wearing masks.*

*Commissioner Larson stated that we do need to start working on budgets. He stated that he would like to have them by October if possible. Due to our spending do not expect a 2% increase as the district needs to build up some money.*

*Commissioner Holtz asked Chief 34 if it is possible to allow the district to start using the hall again for public meetings as long as social distancing measures are followed. Chief 34 stated he will follow up with the president regarding this topic. Commissioner Larson stated that perhaps the apparatus bays may be another option to allow for more people and better ventilation.*

### **Open To Public:**

*Chief Doherty stated that he received an email about Iamresponding. Payment is required soon and needs to be paid for the year. Commissioner Holtz requested that this invoice be forwarded to him so payment can be made. Mr. McCartney stated that all departments are separate regarding the payment. Mr. McCartney stated that he too has an Iamresponding invoice as well as an ADT policy check.*

### **Closed to Public**

**By Chairman Larson**

### **Motion to Adjourn**

**Motion By: Holtz**

**Second By: Hobbs**

**Meeting Adjourned: 7:45 pm**

**Minutes Submitted By: Comm. Mallon**



**Bridgewater Fire District # 3  
Commissioners Meeting**

***Monthly Minutes***

***Date: September 23rd, 2020***

**Call To Order 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. On September 12th, 2020 proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

**Pledge of Allegiance Called for by Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u>Roll Call</u></b>	<b><i>Comm. Avin</i></b>	<b><i>Absent</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

**Minutes Tabled**

**Treasurers Report: Tabled**

**Emergency Services Reports**

***Tabled***

**Old Business:**

***Tabled***

**New Business: Tabled**

**Open To Public:**

*No one requested to speak. Voting opened at 6:00 pm. Voting closed at 9:00 pm. Vote on the approval of purchasing one apparatus not to exceed \$700,000 has passed with a vote of 5 “yea” and 1 “nay”.*

**Closed to Public**

*By Vice Chairman Avin*

**Motion to Adjourn**

*Motion By: Holtz*

*Second By: Hobbs*

*Meeting Adjourned: 9:05 pm*

*Minutes Submitted By: Comm. Mallon*

**Bridgewater Fire District # 3  
Commissioners Meeting**

**Monthly Minutes**

**Date: October 21st, 2020**

**Call To Order 7:00 PM**

**OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .**

**Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. On January 8, 2020 proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.**

**Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.**

**Pledge of Allegiance Called for by Chair Larson**

**Moment of Silence for Fallen Brothers and Sisters**

<b><u>Roll Call</u></b>	<b>Comm. Avin</b>	<b>Present</b>
	<b>Comm Holtz</b>	<b>Present</b>
	<b>Comm. Larson</b>	<b>Present</b>
	<b>Comm Hobbs</b>	<b>Present</b>
	<b>Comm. Mallon</b>	<b>Present</b>

**Minutes Both of the Previous Month's Submitted electronically to members**

**Motion to accept as presented Holtz**

**Seconded Hobbs**

**All in favor**

**Treasurers Report: Submitted by Holtz**

**Motion to accept Hobbs**

**Second by Mallon**

**All in favor**

**Emergency Services Reports**

***Bradley Gardens Rescue Squad      Chief Taylor***

***27 calls total***

***15 in District 3***

***Everything is running fine, some routine maintenance, but everything is running well.***

***Country Hills Fire Department      Chief Pat Doherty***

***Copy to file***

***28 calls***

***3 district 3***

***Squad 24 is running fine. They received a quote for the replacement of a new cascade system. Three quotes ranging from \$37,000 to \$43,000. Commissioner Larson.***

***Green Knoll Fire Department      Chief Kevin Driscoll***

***Copy to file***

***32 calls for the month***

***373 for the year***

***413 man hours***

***Engine 9 just had the air conditioning replaced. Other than that everything is well.***

***North Branch Fire Department      Chief Dan Russoniello***

***Copy to file***

***54 calls***

***32 in District 3***

***408 for the year***

***All is well at North Branch.***

**Old Business:**

***Commissioner Larson asked all fire companies how they are doing with their members and making their LOSAP requirements. All in all, all departments are operating at full strength and do not see an issue with their usual members making LOSAP.***

*Country Hills did have a meeting with Commissioner Hobbs and Holtz. They have the specs ready with Squad 24 and are ready to move forward onto the next step. According to Chief Rue, they believe that they feel confident that they can make Squad 24 work with the price voted upon.*

*Engine 498's replacement is underway. The process is ongoing and do not have any issues at this time.*

*Commissioner Mallon stated that he is meeting with Commissioner Avin sometime next week to help come up with some ideas. Commissioner Mallon began to compile all of the Chiefs reports to help get this information out to the public.*

*Commissioner Avin and Hobbs attended the quarterly meeting with all the Bridgewater fire district. Commissioner Avin stated that the fire inspectors will be attending these meetings to allow for the attendees to express their concerns to them. Commissioner Avin stated that the Mayor stated that they are not looking to combine the districts and it is a false rumor.*

**New Business:**

*No new business to share.*

**Open To Public:**

*Leigh Taylor asked if anyone has used the training that was a tradeoff from one of the ambulances from years ago. He also asked if there is an expiration date on this training. Commissioner Holtz stated that to his knowledge no one has used any training and there is no expiration date.*

*Commissioner Holtz asked if there were any objections to send flowers for Mr. Hanlon and his family due to a recent passing in the family. There were no objections.*

**Closed to Public**

***By Chairman Larson***

**Motion to Adjourn**

***Motion By: Hobbs***

***Second By: Holtz***

***Meeting Adjourned: 7:41 pm***

*Minutes Submitted By: Comm. Mallon*

**Bridgewater Fire District # 3  
Commissioners Meeting**

**Monthly Minutes**

**Date: November 18th, 2020**

**Call To Order 7:00 PM**

**OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .**

**Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. On January 8, 2020 proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.**

**Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.**

**Pledge of Allegiance Called for by Chair Larson**

**Moment of Silence for Fallen Brothers and Sisters**

<b><u>Roll Call</u></b>	<b>Comm. Avin</b>	<b>Present</b>
	<b>Comm Holtz</b>	<b>Present</b>
	<b>Comm. Larson</b>	<b>Present</b>
	<b>Comm Hobbs</b>	<b>Present</b>
	<b>Comm. Mallon</b>	<b>Present</b>

**Minutes Both of the Previous Month's Submitted electronically to members**

**Motion to accept as presented Holtz**

**Seconded Hobbs**

**All in favor**

**Treasurers Report: Submitted by Holtz**

**Motion to accept Hobbs**

**Second by Mallon**

**All in favor**

**Emergency Services Reports**

**Bradley Gardens Rescue Squad**      **Chief Taylor**  
**30 calls total**  
**17 in District 3**  
**Everything is running fine. Everything is well with COVID.**

**Country Hills Fire Department**      **Chief Larry Bautista**  
**Copy to file**

**24 calls**  
**4 district 3**

**Chief Bautista stated that he sent both their budget and their squad repair list for squad 24. Chief 24 stated that two members may have had contact with someone with COVID, they are quarantining and have tested negative thus far.**

**Green Knoll Fire Department**      **Chief Kevin Driscoll**

**36 calls**  
**526 man hours**

**Repairs to engine-9 air conditioning and windows. Incident command vehicle had extensive front end repairs done as well as work on the exhaust system. Chief Driscoll stated that they are implementing new COVID policies and suspending all training and drills to prevent large gatherings. Chief Driscoll said they are trying to make their money stretch during this pandemic.**

**North Branch Fire Department**      **Chief Dan Russoniello**  
**Copy to file**

**45 calls**  
**24 in District 3**  
**453 for the year**

**49-8 is still running, it is leaking a little, but hopefully will hold out. The new engine is believed to be delivered in May of 2021. Chief Russoniello stated that he sent an email to all members to remind them to wear masks.**

**Old Business:**



*Commissioner Larson stated that he looked into the need for the district to look into COVID-19 policies with Mr. Braslow. Commissioner Larson stated that Mr. Braslow sent over some templates. Mr. Larson stated that he would want to look into that this month. Commissioner Avin and Holtz will look into this matter.*

*Commissioner Larson asked the Chiefs about LOSAP during these times. The Chiefs stated that the same usual members who receive LOSAP will receive it again this year.*

*Regarding Squad 24, commissioner Hobbs and Holtz stated that they believe all is well and they are beginning to move forward with the next step. Chief Doherty stated that they need to meet with the sales representative again and will send the information over to the board.*

*Commissioner Holtz stated that a proposal was sent out from the accountant for everyone to review regarding the budget. The board did submit a letter to Mr. Braslow informing him that this was going on also. There is also a proposed audit that has been emailed to the commissioners for 2019. Commissioner Holtz stated that he has not yet received a corporate packet so he can hand it around to everyone to better learn about the company. Commissioner Holtz stated that they prepare the budget and the audit for us. The audit will be completed shortly and the budget will soon follow. Both of the new engines that are being purchased will be in the budget. Commissioner Holtz stated he had a lengthy conversation with the township tax adjuster. Commissioner Holtz asked about if there is anyway of increasing our revenue from the commercial real estate side, the adjuster said no. Commissioner Holtz stated that with he previous commission board, we have decided to hold off on the 2% raise going to the fire companies in order to put some of that money towards the purchasing of the new fire apparatus. Commissioner Holtz stated that he would like to sit with the departments and their treasurers to get a better grasp of what the funds going to the fire companies is going towards. Commissioner Holtz stated that he would like to include the 2% coming from the state to be able to go to the fire companies for their budgets. Commissioner Avin stated that she would like to have a long term plan set up for large purchases such as apparatus and equipment. Commissioner Larson reminded everyone that there will be \$80,000 payment due in may once the replacement for engine 49-8 is delivered. Commissioner Holtz stated that 34 fire had an insurance audit completed last month. It is fairly extensive and it goes through and points out where some deficiencies are. Commissioner Holtz stated that they may have the same people sent to our other two departments to get a better understanding on how the district operates.*

*Motion to give the fire companies the 2% increase presented by Commissioner Avin , seconded by Hobbs, All in favor.*

*Commissioner Avin asked if we are going digital within the next couple of years. Chief Rue stated that since the last decade there has been a concern that we would lose our radio frequency to the telephone companies, forcing us to change to another frequency. Chief Rue stated that there were to frequencies left for emergency services to move to. For this reason congress stated that this would not be feasible. The FCC got word from congress that they are going to pass the bill to cancel these plans to force emergency services to change frequencies. Chief Rue stated that if were to have to change frequencies, we would also have to purchase all new radios costing a considerable amount.*

**New Business:**

*Commissioner Larson stated that due to COVID-19 the election is very unknown at this time due to social distancing guidelines. Commissioner Larson asks for help to be able to open and close the polls at the election which will be held the third week of February.*

*Chief Russoniello asked for the board to look into a policy regarding marijuana following the general election in November passing the legalization of recreational use of marijuana in New Jersey.*

*Commissioner Larson made a motion not to exceed \$5000 to pay for Squad 24 repairs. Seconded by Holtz, all in favor.*

*Commissioner Larson and Holtz will sit down with all the chiefs to discuss their needs for the next several years.*

**Open To Public:**

*Chief 24 stated that the items in their Squad 24 repair list are past general maintenance and fall more under repairs.*

**Closed to Public**

***By Chairman Larson***

**Motion to Adjourn**

***Motion By: Hobbs***

*Meeting Adjourned: 8:22 pm*  
*Minutes Submitted By: Comm. Mallon*

*Second By: Holtz*

**Bridgewater Fire District # 3  
Commissioners Meeting**

***Monthly Minutes***

***Date: December 16th, 2020***

**Call To Order 7:00 PM**

***OPEN PUBLIC MEETING ANNOUNCEMENT: by Chair Larson .***

***Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act N.J.S.A.10:4-6. On January 8, 2020 proper notice was sent to the Courier News and filed with the Clerk at the Township of Bridgewater and posted on the bulletin board in the Municipal Building.***

***Please be aware of the district 3 policy for public hearings: The public will be given a chance to speak at the public portion of the meeting.***

**Pledge of Allegiance Called for by Chair Larson**

***Moment of Silence for Fallen Brothers and Sisters***

<b><u>Roll Call</u></b>	<b><i>Comm. Avin</i></b>	<b><i>Present</i></b>
	<b><i>Comm Holtz</i></b>	<b><i>Present</i></b>
	<b><i>Comm. Larson</i></b>	<b><i>Present</i></b>
	<b><i>Comm Hobbs</i></b>	<b><i>Absent</i></b>
	<b><i>Comm. Mallon</i></b>	<b><i>Present</i></b>

**Minutes Both of the Previous Month's Submitted electronically to members**

***Motion to accept as presented Avin***

***Seconded Mallon***

***All in favor***

**Treasurers Report: Submitted by Holtz**

***Motion to accept Avin***

***Second by Mallon***

***All in favor***

**Emergency Services Reports**

**Bradley Gardens Rescue Squad**      **Chief Taylor**  
**17 calls total**  
**11 in District 3**  
**Everything is running fine. Everything is well with COVID.**

**Country Hills Fire Department**      **Chief Larry Bautista**  
**Copy to file**

**30 calls**  
**3 district 3**

**Squad 24 repairs will be pushed out to 2021. The parts are on order. As far as COVID, there is a temperature sensor in the firehouse and all members must wear masks on calls and in the firehouse.**

**Green Knoll Fire Department**      **Chief Kevin Driscoll**

**38 calls**  
**268 man hours**

**Corona virus policies were just changed within the last month. Green Knoll is still working on creating policies for drills and work details. They are looking to move forward to emergency reporting nifrs system.**

**North Branch Fire Department**      **Chief Dan Russoniello**  
**Copy to file**

**39 calls**  
**24 in District 3**  
**453 for the year**

**49-8 is scheduled to be delivered may of 2021. 108 is still running by is severely leaking. As far as COVID, they are practicing social distancing, and wearing masks on all calls. Chief 49 submitted a five year plan.**

**Old Business:**

**Commissioner Larson stated that he has received electronic copies of the LOSAP form. He plans on putting these on the districts website so members of fire district 3 can fill them out and submit them to get into the LOSAP program.**

*Commissioner Larson stated that he received notification that the election has been pushed back from March to April due to COVID-19.*

*Commissioner Larson stated that Commissioner Avin has been working on creating a COVID-19 policy for the departments to follow. They will mostly be guided around the guidelines from the CDC and how to best protect our members against the virus.*

*Commissioner Avin stated that after talking with members from other Bridgewater Fire Districts and the Breeze, they would like to get some information about how the fire district was started and its history. They would like to take this information and put it together to put in an article for the public to put out in the Breeze*

*As of recently, everything has been great with the fire officials office and the fire departments.*

*Commissioner Larson stated that he does want to meet with all the departments regarding the five year plan.*

*Commissioner Holtz asked the departments about their needs for masks. Commissioner Holtz stated that the chiefs responded with a need for N-95 masks. Commissioner Holtz stated that this could be something that we could assist the departments with in purchasing. The board would like to order 250 masks again.*

*A motion to order 250 masks by commissioner Holtz  
Seconded by commissioner Avin  
All in favor*

### **New Business:**

*Commissioner Holtz would like to see starting in 2021, a submitted list of all officers to ensure that all officers have all of the right qualifications. This is to ensure that all departments are protected as well as all of the members. Also commissioner Holtz stated that he would like to see a similar list, composed of all drivers to ensure that drivers have the qualifications to drive and pump the vehicles. Commissioner Avin stated that she would like to see all of the minimum requirements be consistent between all of the departments.*

**Open To Public:**

*No one requested to speak*

**Closed to Public**

*By Chairman Larson*

**Motion to Adjourn**

*Motion By: Holtz*

*Second By: Avin*

*Meeting Adjourned: 7:48 pm*

*Minutes Submitted By: Comm. Mallon*