

**THE COMMISSIONERS OF FIRE DISTRICT No. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-1

**Approval of the Audits for the Fiscal Years Ended
on December 31, 2019 and 2020**

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

- (1) Suplee Clooney provided audit services for the Fiscal Year Ended on December 31, 2019 and 2020 to the Commissioners.
- (2) The annual audit reports for the Fiscal Year Ended on December 31, 2019 and 2020 to the Commissioners are approved.

**THE COMMISSIONERS OF FIRE DISTRICT No. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-2

**Authorizing Transfer of \$300,000 from Non-Capital
Account to Capital Reserve Account**

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and **WHEREAS**, it is necessary to undertake certain transfers and/or encumbrances. **NOW THEREFORE**, be it **RESOLVED** by the Commissioners of Fire District No. 3 a transfer of \$300,000 from the Non-Capital Account will be made to the Capital Reserve Account as approved by the Auditor.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-3

Adoption of Temporary Budget For 2022

WHEREAS, it has necessary for the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2022, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 19, 2022.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district as reference above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-4

2022 FIRE DISTRICT BUDGET RESOLUTION

FISCAL YEAR: January 1, 2022 to December 31, 2022

WHEREAS, the Annual Budget for Bridgewater Township Fire District 3 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 15, 2021; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,282,325.00 which includes an amount to be raised by taxation of \$1,011,625.00 and Total Appropriations of \$1,282,325.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 15, 2021 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District adopted the Annual Budget on January 19, 2022.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-5

**Authorizing Budget Transfers and/or Encumbrances
Relative to 2022 Budget**

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

- (1) The budget transfers and/or encumbrances are hereby adopted.

NOW, THEREFORE, BE IT FURTHER

RESOLVED, that the Bridgewater Township Fire District #3 hereby requests the Director of the Division of Local Government Services approve the Amended and Corrected Budget of the Bridgewater Township Fire District #3 for the fiscal year ending December 31, 2022,

:"

Doug Larson	Yay <u> x </u>	Nay <u> </u>	Abstain <u> </u>
Teresa Avin	Yay <u> x </u>	Nay <u> </u>	Abstain <u> </u>
Jeff Holtz	Yay <u> x </u>	Nay <u> </u>	Abstain <u> </u>
Rand Milton	Yay <u> x </u>	Nay <u> </u>	Abstain <u> </u>
Marl Colantoni	Yay <u> x </u>	Nay <u> </u>	Abstain <u> </u>

It is hereby certified that this a true copy of a Resolution introduced by the governing body on January 19, 2022,

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-6

**Authorizing Appointment of Attorney
for the 2022 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.3 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2022; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-7

**Authorizing Appointment of Auditor
for the 2022 Year**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2022 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) Suplee Clooney is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2022 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-8

**Authorizing Appointment of Accountant
for the 2022 Year**

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2022 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) Suplee Clooney is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-9

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-10

**Authorizing Regular Meeting Schedule
for the 2022 Year**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

(1) All regular meetings of the Commissioners shall take place on the Third Wednesday of every month at 7 p.m at the Count Country Hills Firehouse, 264 Milltown Road, Bridgewater, New Jersey.

(Dates of Meeting)

January 19

February 16

March 16

April 18

May 15

June 20

July 18

August 17

September 21

October 19

November 16

December 21

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-11

**Designation of Official Newspapers for
Publications for the 2022 Year**

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2022 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3, in the Township of Bridgewater, County of Somerset, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2022 year pursuant to New Jersey statutes shall be the Courier News, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-12

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3, in the Township of Bridgewater, County of Somerset, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-13

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$900,000.00

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution # 2022-14

Establishing Commissioner Compensation

WHEREAS, the Fire District provides compensation to Commissioners in accordance with New Jersey statute; and

WHEREAS, the Fire District in accordance with the provisions set forth in the statute determined no increase in the compensation was appropriate.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset as follows:

- (1) The Commissioner compensation shall be \$3,000.00 per year.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution #2022-15

Confirming Board Positions

WHEREAS, the Fire District engaged in reorganization for the 2022 year; and
WHEREAS, the reorganization required the designation of individual Commissioners in various Board positions.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

The Board reorganized for the year 2022 and the following individuals were designated to serve in the following positions:

Doug Larson – Chairman

Teresa Avin – Vice Chairman

Rand Milton – Secretary

Jeffrey Holtz – Treasurer

Mark Colantoni – Member at Large

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution #2022-16

CPI Increase for LOSAP

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

WHEREAS, a Length of Service Awards Program (LOSAP) has been created in accordance with P.L. 1997, c. 388 and the provisions of N.J.S.A. 40A:14-183 to reward active members of the Fire District No. 3 for their loyal, diligent, and devoted services to the residents of Fire District No. 3 located in Bridgewater, New Jersey, and

WHEREAS, the LOSAP shall provide for fixed annual contributions to a deferred income account for each volunteer member that meets the criteria set forth herein. Such contributions shall be made in accordance with a plan that shall be made by the Board of Fire Commissioners for Bridgewater Fire District No. 3 pursuant to P.L. 1997, c. 388, and said plan shall be administered in accordance with the laws of the State of New Jersey, the United States Internal Revenue Code, and the guidelines set forth in this document, and

WHEREAS, the maximum annual contribution may be increased from time to time without public hearing or public question provided such increased contribution does not exceed a number calculated multiplying the original contribution as approved by public question by the consumer price index factor (CPI). The CPI is published by the Bureau of Labor Statistics of the United States Department of Labor. Such increases are optional and at the discretion of the Board of Fire Commissioners.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

1. The Board using the CPI averages as posted by the Bureau of Labor Statistics of the United States Department of Labor, the will of the Board is to increase the annual LOSAP annual contribution by 2.6% to \$1,124 for each member of Bridgewater Fire District No. 3 that successfully meets the requires set forth in the Bridgewater Fire District No. 3 LOSAP policies.
2. The increase to \$1,124 annual contributions will take effect in March, 2022 when depositing funds into members' accounts at Lincoln Financial for their 2021 LOSAP.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF BRIDGEWATER, COUNTY OF SOMERSET**

Resolution #2022-17

Confirming Board Positions

WHEREAS, the Fire District engaged in reorganization for the 2022 year as a result of the February 19, 2022 election of Commissioners; and

WHEREAS, the reorganization required the designation of individual Commissioners in various Board positions.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

The Board reorganized for the year 2022 and the following individuals were designated to serve in the following positions:

Doug Larson – Chairman

Teresa Avin – Vice Chairman

Rand Milton – Secretary

Jeffrey Holtz – Treasurer

Ed Chabak – Member at Large

**THE COMMISSIONERS OF FIRE DISTRICT No. 3
IN THE TOWNSHIP OF BRIDGEWATER,
COUNTY OF SOMERSET**

Resolution #2022-18

**Establishing the Compensation for Members of the Board of
Fire Commissioners**

WHEREAS, *N.J.S.A.* 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, *N.J.S.A.* 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board is set forth in the resolution.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Bridgewater, County of Somerset, as follows:

- (1) Each Commissioner shall receive compensation in the amount of two hundred-fifty dollars (\$250.00) per meeting and not to exceed four thousand dollars (\$4,000.00) per year, subject to review by the governing body of the municipality.
- (2) A copy of this resolution shall be forwarded to the governing body of the municipality upon adoption.

Introduced	Seconded	Commissioner	Yes	No	Abstained	Absent
		D. Larson		✓		
✓		T. Avin	✓			
		J. Holtz	✓			
	✓	R. Milton	✓			
		E. Chabak				✓

Adopted: November 16, 2022